



**LINCOLNSHIRE HEALTH AND WELLBEING  
BOARD  
13 JUNE 2023**

**PRESENT:**

**Lincolnshire County Council:** Councillors Mrs W Bowkett (Executive Councillor Adult Care and Public Health), Mrs P A Bradwell OBE (Executive Councillor Children's Services, Community Safety, Procurement and Migration), W H Gray and R J Kendrick and Mrs S Woolley.

**Lincolnshire County Council Officers:** Glen Garrod (Executive Director of Adult Care and Community Wellbeing), Professor Derek Ward (Director of Public Health) and James Baty.

**District Council:** Councillor Richard Wright.

**Lincolnshire Integrated Care Board:** John Turner (Vice-Chairman) and Dr G McSorley.

**Lincolnshire Partnership Foundation NHS Trust:** Sarah Connery and Sharon Robson.

**United Lincolnshire Hospitals NHS Trust:** Andrew Morgan.

**Associate Members (non-voting):** Emma Tatlow (Voluntary and Community Sector) and James Baty (Higher Education Sector and the Greater Lincolnshire Local Enterprise Partnership).

**Officers In Attendance:** : Peter Burnett (Director of Strategic Planning, Integration and Partnerships, NHS Integrated Care Board), Alison Christie (Programme Manager, Strategy and Development), Katrina Cope (Senior Democratic Services Officer) (Democratic Services) and Paul Summers (Programme Manager – Better Care Fund).

1 ELECTION OF CHAIRMAN

RESOLVED

That Councillor Mrs S Woolley (NHS Liaison, Integrated Care System, Registration and Coroners) be elected Chairman of the Lincolnshire Health and Wellbeing Board for 2023/24.

**2**  
**LINCOLNSHIRE HEALTH AND WELLBEING BOARD**  
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**2**      ELECTION OF VICE-CHAIRMAN

RESOLVED

That John Turner (Chief Executive of NHS Lincolnshire Integrated Care Board) be elected Vice-Chairman of the Lincolnshire Health and Wellbeing Board for 2023/24.

**3**      APOLOGIES FOR ABSENCE/REPLACEMENT MEMBERS

Apologies for absence were received from Councillors C E H Marfleet, Mrs S Rawlins, Sir Andrew Cash (Chair, Lincolnshire Integrated Care Board), Dr Kevin Thomas (Primary Care Network Alliance), Elaine Baylis (Chair, United Lincolnshire Hospitals NHS Trust and Lincolnshire Community Health Service NHS Trust), Kevin Lockyer (Chair, Lincolnshire Partnership Foundation NHS Trust), Philip Clark (on behalf of the Police and Crime Commissioner), Dean Odell (Healthwatch Lincolnshire), Julia Debenham (on behalf of the Chief Constable, Lincolnshire Police) and Professor Neal Juster (on behalf of the Higher Education Sector and the Greater Lincolnshire Local Enterprise Partnership).

The following replacement members were noted:

Dr Gerry McSorley on behalf of Sir Andrew Cash (Chair, Lincolnshire Integrated Care Board; Sharon Robson on behalf of Kevin Lockyer (Chair, Lincolnshire Partnership Foundation NHS Trust); and James Baty on behalf of Professor Neil Juster (representative for Higher Education and the Greater Lincolnshire Local Enterprise Partnership).

**4**      DECLARATIONS OF MEMBERS' INTEREST

There were no declarations of members' interest made at this point of the proceedings.

**5**      MINUTES OF THE LINCOLNSHIRE HEALTH AND WELLBEING BOARD MEETING HELD ON 28 MARCH 2023

RESOLVED

That the minutes of the Lincolnshire Health and Wellbeing Board meeting held on 28 March 2023 be agreed and signed by the Chairman as a correct record.

**6**      ACTION UPDATES

RESOLVED

That the Action Updates presented be received.

7 CHAIRMAN'S ANNOUNCEMENTS

During discussion, the Board raised some of the following points:

- Major Conditions Strategy – Call for Evidence. The Board noted that information could be fed in via the Association of Directors of Public Health. The Board noted further that a response could also be made as part of the Call for Evidence at a Lincolnshire level. The Director of Public Health advised that he was happy to collate the response. It was felt that it would be useful to get across in the response, the rural coastal perspective of Lincolnshire; and
- Covid-19 Spring Vaccination Programme – One member enquired as to what the uptake had been relating to the spring vaccination programme, as concerns had been raised regarding the lack of promotion of the spring programme. The Board was advised that the spring vaccination had been offered to specific groups, which were adults aged over 75, residents in care homes for older adults, and individuals aged five years and over who were immunosuppressed. The Board was advised further that these individuals had been notified individually to make an appointment. It was highlighted that generally the Covid-19 campaign had moved from being high profile to a normal tailored vaccination programme. It was noted that the uptake was being monitored weekly by the Integrated Care Board and that Lincolnshire was in a stronger position than other parts of the country. The Board was advised there that 81% of residents in care homes had been vaccinated, and that over 70% of the 75 and over age bracket had received their spring vaccination. It was highlighted that the 'Evergreen Offer' would be ending at the end of June for anyone who had not received any Covid-19 vaccinations.

The Chairman also highlighted that the Local Government Association would be making a response to the Major Conditions Strategy – Call for Evidence.

The Board was advised that the Chairman had been invited by the headmaster of Washingborough School to attend the school on Monday 13 June 2023, as part of the Princess Royal's visit to the school in her role as President of the Healthy Eating Foundation. The Chairman advised further that she had been fortunate to meet the Princess Royal and explain how healthy eating fitted in to the health and wellbeing strategy as far as the Healthy Weight priority was concerned.

**RESOLVED**

That the Chairman's announcements presented be noted.

8 DECISION ITEMS

8a Lincolnshire Health and Wellbeing Board Terms of Reference and Membership Review

Consideration was given to a report on behalf of Derek Ward, Director of Public Health, which asked the Board to review its governance arrangements, re-affirm its Terms of Reference and consider changes to the Board's membership as detailed in Appendix A.

The Chairman invited Alison Christie, Programme Manager, to present the item to the Board.

The Board noted that following discussions between the County Council and health colleagues, it was proposed to reduce the number of county councillors by two and reduce health representatives by four. Section 5.1 of Appendix A provided full details of the proposed changes.

The Board was also asked to consider extending associate membership to a representative from the care sector. It was highlighted that representation from this sector would help fill a gap for both the Health and Wellbeing Board (HWB) and the Lincolnshire Integrated Care Board (ICP), as the health and care system in Lincolnshire faced many challenges.

The HWB were also asked to endorse the governance document attached at Appendix A, and to recommend the changes to the membership to full Council on 15 September 2023, to enable the necessary amendments to be made to the Council's Constitution.

During consideration of this item, reference was made to:

- Support was extended to the proposal for a reduction in membership and to extending the associate membership to include a representative from the care sector;
- Paragraph 5.2 first bullet point should read 'A designated representative form NHSE'; and
- Praise was given to the good working relationship in Lincolnshire between the HWB and the ICP.

**RESOLVED**

1. That the Terms of Reference and the governance documents attached as Appendix A to the report be endorsed.
2. That the proposals to reduce the number of NHS representatives and county councillors, as set out in the report at paragraph 1.2 be agreed and that the changes be recommended to full Council on 15 September 2023 to enable the relevant changes to be made to the Council's Constitution.

3. That the selection of associate members for one year be reaffirmed, in accordance with section 5.4 of the Terms of Reference.
4. That the recommendation to extend associate membership to a representative from the care sector be endorsed.

8b Joint Engagement - Joint Strategic Needs Assessment (JSNA) Prioritisation Exercise and Recommendations

The Board considered a report from Derek Ward, Director of Public Health, which provided a summary of the Joint Needs Assessment (JSNA) prioritisation exercise undertaken, and asked the Board to consider the recommendations detailed in Appendix A.

The Chairman invited Alison Christie, Programme Manager, to present the item to the Board.

The Board noted that the Health and Wellbeing Board (HWB) had a statutory duty to prepare a Joint Local Health and Wellbeing Strategy (JLHWS) based on the evidence of need identified in the Joint Strategic Needs Assessment (JSNA).

The Board was advised that the JSNA prioritisation phase had begun in early April with a desktop exercise to map all 36 JSNA topics according to their potential impact on the Lincolnshire population and the recent direction of travel. It was noted that a prioritisation workshop had been held on 27 April 2023 with representatives from the organisations on the HWB to consider the outcomes from the desktop mapping exercise. Appendix A to the report provided a summary of the JSNA prioritisation phase and made seven recommendations for the HWB to agree or provide a steer on.

Appendix B to the report provided details of the JSNA Prioritisation Workshop for the Board to consider.

During consideration of the recommendations in Appendix A, the following comments were noted:

- Some concern was expressed that reference to children with Special Educational Needs (SEND) appeared to have been missed, that children and young people rarely featured in any of the recommendations; and that young people should be recognised as having health issues. The Board noted that a life course approach was being taken for all the priorities to reflect the new JSNA. Officers agreed to look into reference to SEND after the meeting;
- The need for Dementia Services to remain as a priority in the JLHWS. A representative from the Lincolnshire Partnership Foundation NHS Trust confirmed that they were happy for dementia to be absorbed into the mental health priority, as the mental health priority covered for all ages;
- Some concern was expressed that fluoridation and extractions for children had not scored higher. The Board noted that oral health was a priority from a public health

perspective and that representation to the Secretary of State concerning fluoridation would be carried out irrespective of whether it became a priority for the JLHWS;

- The need for Mental Health and Emotional Wellbeing, Healthy Weight and Physical Activity to remain as a priority;
- That Drugs and Alcohol should not be included as a priority, as appropriate partnership governance and reporting mechanisms were already in place to provide assurance regarding this agenda; and
- That Housing should continue to be a priority and should be renamed as Homes for Independence, as this fitted in to the existing agenda for this area.

#### RESOLVED

1. That agreement be given by the HWB to the following recommendations presented in Appendix A:

- Recommendation 1 – The revised JLHWS should have no more than seven priorities, therefore the JSNA topics receiving lowest support (numbered 8 to 13 in Table 2) should not be progressed as prioritised.
- Recommendation 2 – Mental Health and Emotional Wellbeing, Health Weight and Physical Activity remain as priorities in the JLHWS.
- Recommendation 5 – Considering aspects of the JSNA factsheet on Homelessness, Housing Standards and Unsuitable Homes and the importance to the health inequalities agenda, it is recommended that Housing and health remain a priority theme but re-named ‘Homes for Independence’.
- Recommendation 7 – the revised JLHWS is developed using a life course approach to reflect the new JSNA.

2. That the HWB steer on the following recommendations as presented in Appendix a be as follows:

- Recommendation 3- Dementia remains a priority in the JLHWS as part of the Mental Health priority, as the decision is to follow a life course approach.
- Recommendation 4 – Not to include Drugs and Alcohol as a priority in the JLHWS and confirm that appropriate partnership governance and reporting mechanisms are in place to provide assurance for this agenda.
- Recommendation 6 – based on the outcome of the prioritization exercise, carers should remain a priority in the JLHWS.
- The HWB agrees the next steps as set out in section 1.2 of the report.

#### 8c Lincolnshire Better Care Funding and Narrative Report 2023-25

Consideration was given to a report from Glen Garrod, Executive Director Adult Care and Community Wellbeing, which asked the Board to approve the 2023/25 Lincolnshire Better Care Fund (BCF) and the narrative plan for 2023/25, prior to submission on 28 June 2023.

The Board were introduced to Paul Summers, who had been recently appointed as the Programme Manager for the Better Care Fund.

Appendix A to the report provided a copy of the Lincolnshire BCF for 2023/25 and Appendix B provided a copy of the Lincolnshire Narrative Report for 2023/25 for the Board to consider.

During consideration of this item, the Board raised the following comments:

- Clarification was given relating to the figure of £6.98m for Disabled Facilities Grant as shown on page 62 of the report. It was highlighted that this was ringfenced funding that was paid direct to district councils in full unless it had been agreed that the capital fund could be used for other purposes to meet the needs of disabled people. It was noted that Government guidance was clear that if all partners agreed to pool for a given purpose that this was acceptable. And, that in Lincolnshire the Health and Housing Care Delivery Group was the delivery vehicle for such a purpose. It was highlighted that some district councils did not spend all their DFG allocation and that pooling resources would enable more to be achieved for specific pilots;
- Confirmation was given the 1% of the NHS Budget was used for voluntary sector activity to support preventative work and that Lincolnshire was planning to spend more than it had done in previous years; and
- Support was extended to the priorities for 2023/25 detailed in the narrative plan on page 75 of the report pack, with particular reference being made to Home First, which focused on supporting discharge from hospital; and the to the further utilisation of digital technology, with a strong focus on the resident, to enable them to have greater input and control of data.

#### RESOLVED

That the 2023/25 Lincolnshire Better Care Fund Plan and the Narrative Plan be approved by the Board ahead of their submission on 28 June 2023.

#### 8d NHS Joint Forward Plan

Consideration was given to a report and presentation by the NHS Lincolnshire Integrated Care Board (ICB), which asked the Board to note the requirement for the NHS to develop a Joint Forward Plan (JFP) and to involve the Health and Wellbeing Board in preparing or revising the JFP. The Board was also asked to consider whether the JFP took proper account of the Joint Local Health and Wellbeing Strategy.

The Chairman invited Pete Burnett, Director of Strategic Planning, Integration and Partnerships to present the item to the Board. The presentation referred to the background and requirements of the Health and Care Act 2022 for ICB's to develop a JFP; and an overview of the approach taken by Lincolnshire to developing a Lincolnshire NHS JFP was received.

It was noted that the JFP took account of the Joint Local Health and Wellbeing Strategy and that the two documents would develop further as things moved forward.

RESOLVED

1. That the requirement for the NHS to develop a Joint Forward Plan and involve the Health and Wellbeing Board in preparing or revising the Joint Forward Plan be noted.
2. That the Board agrees that the Joint Forward Plan takes proper account of the Joint Local Health and Wellbeing Strategy.

9 INFORMATION ITEMS

9a Joint Local Health and Wellbeing Strategy Annual Assurance Reports

The Board considered a report from Derek Ward, Director of Public Health, which provided annual assurance reports for each priority area of the Joint Local Health and Wellbeing Strategy, so that the Board could be assured that progress was being made to improve health and wellbeing in Lincolnshire.

Alison Christie, Programme Manager was invited to present the information item to the Board.

Appendices A to G provided Annual Assurance reports from each of the delivery groups. Reassurance was given that each JHWS group had been engaged in producing their annual report.

RESOLVED

That the Annual Assurance reports presented as Appendices A to G to the report presented be noted.

9b Evaluation of the Integrated Lifestyle Service, 'One You Lincolnshire'

The Board considered a report from Derek Ward, Director of Public Health, which provided a summary of the findings from the University of Lincoln's evaluation of the Integrated Lifestyle Service, 'One You Lincolnshire'. It was reported that the evaluation had found that the service had exceeded current benchmarks for successful service delivery within national guidelines across all four pathways and surpassed outcomes from Lincolnshire's previous discrete lifestyle services.

A copy of the evaluation document was provided in Appendix A to the report.



During discussion, reference was made for the need to ensure that the service was available beyond the twelve-week intervention period and that support should be given to the sector that One You Lincolnshire prescribed into.

RESOLVED

That the evaluation of the Integrated Lifestyle Service, 'One You Lincolnshire' report be noted.

9c An Action Log of Previous Decisions

RESOLVED

That the Action Log of Previous Decisions as presented be noted.

9d Lincolnshire Health and Wellbeing Board Forward Plan

The Chairman invited members of the Board to contact either Alison Christie, Programme Manager or Katrina Cope, Senior Democratic Services Officer if they had any items they wished to have included in the Health and Wellbeing Board Forward Plan.

RESOLVED

That the Lincolnshire Health and Wellbeing Board Forward Plan as presented be noted.

The meeting closed at 3.36 p.m.

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